



**GRACE COMMUNION
SEMINARY**

CM501: Pastoral Leadership

Short Syllabus

Professor: Russell Duke

Please contact me through the course website by clicking on “message my professor” in the right-hand column. <https://www.gcs.edu/course/view.php?id=10>

Mission Statement

Grace Communion Seminary is committed to equip the saints for pastoral ministry through quality graduate-level distance education programs in biblical, theological, ministerial and pastoral studies informed by Incarnational Trinitarian faith.

Course Description

This course develops concepts of knowing oneself and developing plans for growth in relational skills for service in ministry. Practical concepts of personal mission and development of communication and problem-solving skills are examined. The use of transformational leadership in the management and leadership techniques of Jesus and Paul are studied. This course is required for the Advanced Diploma in Christian Ministry and the Master of Pastoral Studies.

In order to do well in this course, students are expected to put in at least 12 hours each week.

Required Texts

Anderson, Ray S. *The Soul of Ministry: Forming Leaders for God's People*. Louisville, KY: Westminster John Knox, 1997. ISBN: 0664257445. \$16.

Calhoun, Adele Ahlberg. *Spiritual Disciplines Handbook: Practices That Transform Us*. Downers Grove, IL: IVP, 2005. ISBN: 0-8308-3330-7 (about \$8-12)*

* Costs estimated based on “like new” books on amazon. To find the lowest price, use bookfinder.com.

Course Objectives

1. Students will express sound principles for decision-making and problem-solving relative to scriptural instructions and examples for new covenant Christians.
2. Students will analyze their physical, emotional, financial well-being as it relates to service in ministry.
3. Students will analyze how one's temperament affects close relationships with God and family and create a strategy to improve relationships in ministry.
4. Students will evaluate one's most favored spiritual disciplines and those most needed to balance one's spiritual life to more fully live in the centrality of the Incarnation.
5. Students will evaluate personal strengths and weaknesses in ministry service and create strategies to strengthen leadership in ministry.

Topics of Lectures:

1. Biblical Concepts of Leadership and Perception of Leadership Skills
2. Stress of Leadership: Personal and Financial Well-being
3. Psycho-social Well-being for Leadership
4. Effective Listening and Communication Skills for Leaders
5. Problem-solving for the Leader
6. Transformational Leadership: Use of Power and Influence in Leadership
7. Transformation in Paul's Ministry of Reconciliation
8. Transformational Leadership in Jesus
9. Organizational Leadership of Jesus
10. Transformation through Discipleship and Mentoring

Overview of Assignments:

Participation in five forum discussions

Journal and Review: *Spiritual Disciplines Handbook*

Personal Leadership Analysis Personal

Mission Statement

Personal Insight: Johari Window

Creation Gifts Inventory

Stress Analysis

Well-being Analysis

Review of Spiritual Disciplines

Mapping Relationships

Leadership Traits

Learning Styles

Listening Analysis

Communication Skills

Required Assignments

Participation in Five Forum Discussions

These five discussions will be initiated by the professor. Please respond to the question posed, and then comment on one of the other students' responses in each of the five discussions.

Journal and Review of *Spiritual Disciplines Handbook: Practices that Transform Us*.

You will read through the narrative pages of the text, selecting two specific disciplines in each of the seven categories represented by W.O.R.S.H.I.P. You will engage in each of the selected specific disciplines at least twice during the course, writing in a journal for each discipline what you did and your reflection on how each spiritual discipline affected you.

Worship:

Open Myself to God:

Relinquish the False Self:

Share My Life with Others:

Hear God's Word:

Incarnate the Love of Christ:

Pray:

At the end of the journal, you will write a review of the text as to its benefits for spiritual transformation. Total pages for the journal review and analysis should be 7 to 10.

Summary reflections on chapter(s) in Gospel, Church, and Ministry

Review of text: *The Soul of Ministry* by Ray Anderson

Pastoral Plan, Part One: practical operations of ministry in foundation for leadership, principles of servant-leadership, and equipping followers.

Pastoral Plan: Part Two: Organizational structure

Assessment Project: Various assignments are given to encourage self-assessment as we progress through the topics in the course. These are not intended to be lengthy expositions, but are designed for your reflection. The course provides an electronic file with fields in it for you to fill in your responses to the issues presented in the first four classes. Charts and lists are provided to facilitate the last six classes.

CM501 Pastoral Leadership Assignments	% of Grade
Forum Discussions	10
Reflection Paper:	15
Journal & Review of <i>Spiritual Disciplines Handbook</i>	20
Review of <i>The Soul of Ministry</i>	15
Personal Assessment Project: Part One	20
Personal Assessment Project: Part Two	20
Total	100%

Course Assignments

Lecture Topic	Reading	Assignment Due
1. Biblical Concepts of Leadership/ Self-perception	<i>Disciplines: pp. 1-88</i>	Forum #1 Personal Mission Statement
2. Stress Analysis/Well-Being	<i>Disciplines: pp. 89-161</i>	Johari Window Stress Analysis Forum #2

3. Psycho-Social Well-Being/ Family Leadership	<i>Disciplines: pp. 163-201</i>	Well-being Analysis 1. Personal Family Stages 2. Present Leadership Stage 3. Relationships
4. Listening and Communications Skills	<i>Disciplines: pp. 203-255</i>	Listening Analysis Core of Learning Style of Learning Forum #3
5. Problem Solving	<i>The Soul of Ministry: Part I</i>	Communication Skills: Roadblocks to Problem-solving
6. Transformational Leadership/Power and Influence	<i>The Soul of Ministry: Part II</i>	Forum #4 Review of <i>Spiritual Disciplines</i>
7. Transformation in the Apostle Paul/Reconciliation in Christ	<i>The Soul of Ministry: Pt III</i>	Personal Leadership Analysis: Part One
8. Transformational Leadership in Jesus	<i>The Soul of Ministry: Pt. IV</i>	
9. Organizational Leadership of Jesus	<i>The Soul of Ministry: Part V</i>	Forum #5
10. Leadership through Discipleship and Mentoring	<i>The Soul of Ministry: Pt. VI</i>	
One week after last class		Journal/Review of <i>Spiritual Disciples Handbook</i> Review of <i>The Soul of Ministry</i>
Two weeks after last class		Personal Leadership Analysis: Part Two

Type of Assignment	CM501 Pastoral Leadership			Estimated hours for the average student
Reading	Assignment	Author(s)	Number of pages to be read	
	Course lectures & related readings calculated at 12 pages per hour	Duke		40
	Required textbooks, ordinary reading level, at 20 pages per hour	Calhoun	200	10
	Required textbooks, difficult reading	Anderson	200	20
Discussion	Reading discussion forum and making responses	Number of required forums: 5		5
Writing		Number of pages		40
	Reaction or reflection papers and book reviews, at 2 hours per page	20		
	Research or exegetical papers			0
Tests	quizzes and exams: study time plus the time it takes to do the quizzes			0
Other	Projects, journaling, or other requirements			27
	Total			142

No Internet Sources Allowed

Additionally, for this course, downloading material from secondary sources on the internet that are not listed in the syllabus for inclusion/quotation/citation in any course assignment is strictly prohibited. Students will be required to redo the assignment and be penalized one full grade for that assignment. Only properly referenced citations from assigned or recommended readings noted in the syllabus are allowed in this course. (If there are online versions of these approved readings they can, of course, be used.)